


DETAILS OF ON DUTY FOR THE ACADEMIC YEAR 2021 – 2022

S.No	Name of the staff	Department	OD from	OD to	No of days	Reason for OD	Proof
1	Mr. Krishna. M.	B.Com. CS	30.07.21	-	1 day	To meet the NCC Officer	NA
2	Mr. Arul	English	10.08.21	-	1 day	Ph. D. Viva	NA
3	Dr. I. Rajan Babu	Librarian	12.08.21	-	1 day	To receive Best Librarian Award from Madras Library Association	Submitted
4	Mrs. Raichel Diana	SW	31.08.21	-	1 day	Resource person in Social Welfare Department (ICDS)	NA
5	Dr. M. Meenakshi	A & F	02.09.21	-	1 day	Internal Audit Member for SDNB Vaishnav College	Not submitted
6	Mr. Justus Wallis	SW	25.09.21	-	1 day	Tribal visit (Official)	NA
7	Dr. M. Murali	English	07.10.21	-	1 day	Workshop on Teacher Support Programme (TS)) in University of Madras	Submitted
8	Dr. Arokiamary Geetha Rufus	Commerce & VP	08.10.21	-	1 day	External Peer team member in the Academic Audit at Stella Maris College	Submitted
9	Ms. Leanne Maria	Sw	15.11.21	-	1 DAY	External at MSSW	Submitted
10	Mr. Paulson Santhosh Nithyarajan	EM	20.11.21	-	1 day	NET Exam	
11	Mr. S. Habeeb Ur Rahaman	Vis.Com.	20.11.21	-	1 day	NET Exam	NA
12	Mrs. Sindhuja M. S.	Vis. Com.	20.11.21	-	1 day	NET Exam	NA
13	Mr. Nanda Kumar	Admn.	20.11.21	-	1 day	NET Exam	NA
14	Mr. S. Sriram	Maths	22.11.21	-	1 day	Ph. D. Viva	NA
15	Dr. P. Sathiyavathi	PD	24.11.21	-	1 day	A Zone General Body Meeting at M O P Vaishnav College	NA
16	Mrs. Vaidegi	Commerce	24.11.21	-	1 day	NET Exam	NA
17	Mrs. Mary Louisa Dr. M. Kamaladevi Dr. S. Jansirani	Commerce	25.11.21	-	1 day	NET Exam	NA
18	Dr. P. Sathiyavathi	PD	24.11.21 (AN)	-	1/2 day	A Zone Women meeting at M O P Vaishnav College	NA
19	Mr. M. Krishna	B.Com. CS	24.11.21	-	1 day	Ph. D. Viva	NA
20	Dr. S. Muthukumaravel	B.Com. CS	25.11.21	-	1 day	NET Exam	NA



	Mrs. Thasin Fouzia	B.Sc. CS	26.11.21	-	1 day	NET Exam	26.11.21 was declared holiday by Government due to heavy rain
	Mrs.Pushpalatha Mr.Sabapathi	BCA	26.11.21	-	1 day	NET Exam	
	Mrs. Frizilin. R.	B.Sc. CS	26.11.21	-	1 day	NET Exam	
	Dr. M. Krishna	B.Com. CS	26.11.21	-	1 day	NET Exam (Commerce)	
	Dr. D. Sreepriya	B.Com. CS	26.11.21	-	1 day	NET Exam	
	Mr. Vignesh . V	B.Com. CS	26.11.21	-	1 day	NET Exam	
	Mrs. Sunita John	Commerce	26.11.21	-	1 day	NET Exam	
21	Mr. M. Arul Murugan	PD	30.11.21	-	1 day	Madras University A Zone Volley Ball Tournament at D B Jain College	NA
22	Mrs. Sumathi. S.	BBA	30.11.21	-	1 day	NET Exam	NA
23	Dr. M. Krishna	B.Com. CS	30.11.21	-	1 day	NET Exam (Management)	NA
24	Mr.Prithviraj Mrs.Mohanapriya Mr. Dharmendar Mrs. Gayathri. K. Ms. Nivedhitha. I. Mr. A. Dinesh	English	01.12.21	-	1 day	NET Exam	NA
25	Dr. P. Sathiyavathi	PD	02.12.21	03.12.21	2 days	Madras University A Zone Badminton, Basket Ball & Volley Ball Tournament for Women at D G Vaishnav College	NA
26	Mr. M. Arul Murugan	PD	04.12.21	-	1day	Madras University A Zone Men Kabbadi Tournament at D B Jain College	NA
27	Dr. P. Sathiyavathi	PD	06.12.21	-	1 day	Madras University A Zone Women Kabaddi Tournament at D B Jain College	NA
28	Dr. Ravita Bhatia	Hindi	04.12.21	06.12.21	2 days	Presenting Paper in National Level Conference	submitted
29	Mr. Justus Wallis C.J.	SW	06.12.21	11.12.21	6 days	Rural Camp	NA
30	Mrs. E. Reena Rachel	SW	06.12.21	11.12.21	6 days	Rural Camp	NA
31	Dr. B. Sasikala	BBA	09.12.21	-	1 day	Ph. D. Convocation at Bharathidasan University	NA
32	Dr. R. Arul	English	14.12.21	-	1 day	Invited Talk at St. Joseph's College, Kovoov	submitted



33	Dr. P. Sathiyavathi	PD	14.12.21	-	1 day	Madras University A Zone Chess tournament at SIVET College	NA
34	Dr. B. Sasikala	BBA	14.12.21	-	1 day	Training for MA HRM students at Sridevi College of Arts & Science	submitted
35	Mrs. Divya. J.	SW	16.12.21	-	1 day	External Examiner at MSSW	Not submitted
36	Mrs. Mashiya Afroze	B.Sc. CS	004.01.22	-	1 day	External Examiner at Guru Nanak College	submitted
37	Ms. Arathy Haridas	EM	06.01.22	-	1 day	External Examiner at Dr. M.G.R. Janaki College	submitted
38	Mrs. R. Lakshmi Kumari	English	07.01.22	-	½ day	External Examiner at Anna Adarsh College	Not submitted
39	Mr. Habeeb Ur Rahaman	Vis.Com.	31.01.22	-	1 day	External Examiner at St.Thomas College	Submitted
40	Mrs. R. Lakshmikumari	English	01.02.22	-	1 day	External Examiner at Anna Adarsh College	submitted
41	Mr. Kumar. J.	B.Sc. CS	07.02.21	-	1 day	External Examiner at Mohammed Sathak College	submitted
42	Dr. Sindhu Sivan	SW	09.02.22	-	1 day	External Examiner at Anna Adarsh College	submitted
43	Mr. Ahamed Rasool	EM	10.02.22	-	½ day	External Examiner at Kumararani Meena Muthiah College	submitted
44	Mr. Justus Wallis	SW	15.02.22	-	1 day	External Examiner at Guru Nanak College	submitted
45	Dr. G. Saravanan.	B.Sc. Maths	16.02.22	-	1/2 day	NSS Programme Officers Meeting at University of Madras	Submitted
46	Mrs. Divya. J.	SW	18.02.22	-	1 day	External Examiner at University of Madras	submitted
47	Mrs. Mashiya Afroze	B.Sc. CS	18.02.22	-	1 day	External Examiner at Madras Christian College	Submitted
48	Mr. S. Ahammed Rasool	EM	24.02.22	-	1 day	External Examiner at D. G. Vaishnav College	Submitted
49	Mr. N. Sathish Kumar	Vis.Com	28.02.22	-	1 day	External Examiner at Vel's University	submitted
50	Dr.Sindhu Sivan	BSW	01.03.22	-	1 day	External Examiner at MSSW	submitted
51	Mrs. Reena Rachel	BSW	16.03.22	-	1 day	External Examiner at MSSW	submitted
52	Dr. B. Anandapriya	BCA	22.03.22	-	1 day	External Academic Auditor for New College	submitted



53	Dr. T. V. Manjusha	A & F	22.03.22	-	1 day	External Academic Auditor for New College	submitted
54	Dr.Ravita Bhatia	Hindi	29.03.22	-	1 day	Paper Presentation at Loyola College	submitted
55	Dr. Ravita Bhatia	Hindi	05.04.22	-	1 day	Chief Guest in SKP College	submitted
56	Dr. R. Rajaji	Maths	13.04.22	20.04.22	2 days	Aksheyaa College of Arts and Science, Madhurantakam Queen Mary's College, Chennai	Submitted
57	Mrs. Divya. J.	BSW	19.04.22	20.4.22	2 days	Conference and Paper Presentation at Christ University	submitted
58	Mr.Jerome Nesa Raj	BSW	19.04.22	-	1 day	Conference and Paper Presentation at Christ University	submitted
59	Mr. Prabakaran	BSW	19.04.22	-	1 day	Conference and Paper Presentation at Christ University	submitted
60	Mr.Ahamed Rasool	B.Sc. EM	28.04.22	-	1 day	Viva – Certificate course in written Tamil exam	NA
61	Mr. Paulson Santhosh Nithyarajan JL	B.Sc. EM	28.04.22	-	1 day	Viva – Certificate course in written Tamil exam	NA
62	Ms. Arathy Haridas	JM	28.04.22	-	1 day	Viva – Certificate course in written Tamil exam	NA
63	Dr. Mahalakshmi.	JM	28.04.22	-	1 day	Viva – Certificate course in written Tamil exam	NA
64	Mr. Ahamed Rasool	B.Sc. EM	29.04.22	-	1 day	External examiner at SRM Institute of Science & Technology	submitted
65	Mrs. A. Meera	B.Com. G – 1	04.05.22	-	1 day	Ph. D. Viva	submitted
66	Dr. S. Jansirani	B.Com. G – 1	04.05.22	-	1 day	External examiner at SRM University	submitted
67	Dr.Santhosh Kumar	Maths – 2	12.05.22	-	1 day	STEPS National Convening mettering	submitted
68	Dr. N. Purusothaman	B.Com. G – 1	30.05.22	-	1 day	External Examiner at Christ College, Thiruvallur	Submitted
69	Mr. Ahamed Rasool	B.Sc. EM	30.05.22	½ day	-		
70	Mr.Paulson Santhosh Nithyarajan	EM	31.05.22	-	1 day	External Examiner at Shasun Jain College	